WATER INDUSTRY HUB · CONTRACT AWARDS MONTHLY · ISSUE 1

Your space in Issue 1: what we need from you

Contract Awards Monthly is a free monthly magazine of who won what in UK and European water, published online, as a PDF and by email. Issue 1 comes out on Thursday 3 December 2026. This sheet explains what to send so your space looks its best.

What to send for your space

YOUR SPACE	WHAT TO SEND	SIZE AND FORMAT
Directory box	Your logo, up to 25 words about what you do, your phone number, website, and the category you want to appear under.	Logo as below. We lay out the box for you.
Half-page advert	Either finished artwork, or your logo, a headline of up to 10 words, up to 30 words of text and your contact details, and we design it for you.	Artwork: 2480 × 1754 px (A4 landscape half at 300 dpi), PDF or PNG, RGB.
Full-page advert	Finished artwork, or the same details as a half page and we design it.	Artwork: 2480 × 3508 px (A4 at 300 dpi), PDF or PNG, RGB.
Feature	300 to 400 words about a project, a contract win or your work, one photo, and a short quote with the name and job title of the person quoted (with their agreement). We will ask where any figures come from.	Text in Word or the body of an email. Photo as below.
Gold Partner box	Your logo and up to 30 words.	Logo as below.

LOGO

- Best: a vector file (SVG, EPS, AI or PDF).
- Otherwise: a PNG with a transparent background, at least 1,000 pixels wide.
- If you have them, send a full-colour version and a white (reversed) version for dark backgrounds.
- Please don't send logos copied from a website, email signature or social media: they look blurred, on screen and in print.

PHOTOS

- JPEG or PNG, at least 2,400 × 1,600 pixels; landscape works best.
- Sharp and well lit, with no text, logos or heavy filters over the image.
- You own the photo or have permission to publish it. Tell us who took it so we can credit them.
- Anyone shown has agreed to be published. Site photos should show the correct PPE.

THE RULES WE FOLLOW

- Adverts are labelled "Advertisement" and partner pages "Partner page", so readers can tell them apart from our own reporting.
- We only print claims you confirm in writing, and you stand behind them. Please don't name or compare yourself with competitors.
- We may shorten text to fit the space. You see and approve a proof before anything is published.

Your details

Fill this in, or copy the headings into an email, and send it with your files.

Key dates

Fri 20 Nov
Send your logo, text, photos or artwork

Fri 27 Nov
Approve your proof (we send it the week of 23 Nov)

Thu 3 Dec
Issue 1 published

How to send: email **info@waterindustryhub.com** with the subject "Contract Awards Monthly – your company name". For files over 10 MB, send a download link (for example WeTransfer, Google Drive or OneDrive). The details sheet below is the quickest way to give us everything in one go.

COMPANY NAME	
YOUR NAME AND JOB TITLE	
EMAIL AND PHONE (FOR PROOFS)	
YOUR SPACE	☐ Directory box ☐ Half page ☐ Full page ☐ Feature ☐ Gold Partner box
DIRECTORY CATEGORY	
PHONE NUMBER TO PRINT	
WEBSITE TO PRINT	
YOUR WORDS (25 for a directory box, 30 for an advert or Gold Partner box)	
ADVERT HEADLINE (UP TO 10 WORDS)	
FILES ATTACHED	☐ Logo (vector or PNG) ☐ Photo ☐ Finished artwork ☐ Feature text
PHOTO CREDIT	
WHO APPROVES THE PROOF	

☐ I confirm the text and any claims in our space are accurate, that we own or have permission to use the logo and photos we have sent, and that anyone shown in the photos has agreed to be published.

Name _____ Date _____

Directory categories in Issue 1: Pumps and pumping stations · Pipes, fittings and valves · Civil engineering · Treatment and process equipment · Instrumentation and monitoring · Leak detection and repair · Drainage and jetting · Plant, tool and welfare hire · Electrical and MEICA · Consultancy and design · Surveying and mapping · Health, safety and training. Not sure which fits? Tell us what you do and we'll suggest one.